

REPUBLIC OF KENYA

GRASSROOT DEVELOPMENT PARTY



CONSTITUTION 2026

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Article 1: Establishment, Name, Abbreviation

There is hereby established a political party known as Grassroots Development Party. Abbreviation (**Grassroots**)

(hereinafter referred to as “Grassroot” or “the Party”); established pursuant to the Constitution of Kenya 2010 and the relevant law.

Article 2: Party Symbol

The Party Symbol shall be a Red-Violet Water Tank on a white background as per the graphic illustration in Schedule I hereto.

Article 3: Party Colours

The Party colours for the Grassroot shall be Red Violet, White, Yellow and Blue

Article 4: Party Slogan

The Party Slogan shall be “Decide”. The party salute shall be Grassroot, Decide!

Article 5: Party Flag

The Party’s flag is the party symbol embossed at the centre of a pure white background.

Article 6: Grassroot Vision

To be a mass political movement representative of all shades of Kenyan society in the promotion and advancement of governance in a development environment.

Article 7: Grassroot Mission

To guarantee democracy, security, peace, devolution and prosperity for the people of Kenya.

Article 8: Guiding Principles and Core Values

Equality, the rule of law, justice, peace, respect for human dignity and rights and, national cohesion

Article 9: Aims and Objectives:

9.1 The Aims and Objectives of the Grassroot are;

- a) To establish a development, constitutional, just and accountable Government of Kenya founded upon the national values and principles of governance as enshrined in the constitution of republic of Kenya.

- b) To protect the Constitution of Kenya with a view to building a development, united and prosperous nation.
- c) To work towards eradication of all forms of discrimination including tribalism, sexism, racism, religious bigotry and all forms of xenophobia.
- d) To defend the hard fought development gains of the Kenyan people and further deepen the development culture, institutions and experiences in all spheres of Kenyan society.
- e) To fight for social justice and equity, and to eliminate inequalities.
- f) To participate in the construction of a united Kenya imbued with Uzalendo (patriotism).
- g) To promote national development, anchored on the socio-economic needs and interests of Wananchi (Citizens).
- h) To support and advance the cause of women's emancipation and empowerment and to ensure that gendered approach informs all of Grassroot's policies and practices.
- i) To promote and champion the fight for youth empowerment and ensure that Kenyan youth are at the centre of national development initiatives.
- j) To defend the rights of all Kenyans, paying special attention to the rights of women, children, persons with disabilities, and the rights of cultural, ethnic, racial and religious minorities and the marginalized communities and groups.
- k) To defend the natural environment by promoting conservation, campaigning against pollution, promoting safe and healthy alternatives in energy and industrial processes; and to contribute in the efforts of stemming environmental degradation and in ameliorating the consequences of such degradation.
- l) To promote and establish a fair and just leadership in the governance of Kenya devoid of corruption, nepotism and all forms of discrimination.
- m) To Protect Kenya's public utilities and natural resources.
- n) To pursue any other objective incidental to the above and that promotes the core values of the Grassroot.

Article 10: Registered Head Office, postal address, official website, Branch Offices and Party Records

- 10.1 The registered location and postal address of the Head Office and the official website of the Grassroot shall be as provided in schedule 2 or as may be decided by the Grassroot National Executive Committee.
- 10.2 The Party shall establish and maintain Branch Offices in at least 24 Counties as shall be determined by the National Executive Committee from time to time. Each Branch shall be administered on day to day basis by the Branch Executive Officer under the direction of the Branch Executive Committee. The Branch Executive Officer shall maintain and shall be the custodian of all records required to be maintained in the Branch Office under this Constitution and under any law governing Political Parties.
- 10.3 The Party shall establish such other offices within the Counties and in the diaspora as shall be decided by the Grassroot National Executive Committee from time to time.
- 10.4 Roles and Responsibilities of the party branches: -

The County Branches and Sub-Branches shall be responsible for:

- i. Recruiting members and maintaining the membership register at the local level;
 - ii. Popularizing the Party and disseminating its policies and manifesto;
 - iii. Identifying and vetting aspirants for elective positions (Governor, Senator, MP, MCA) in liaison with the National Elections Board; and
 - iv. Coordinating Party campaigns and mobilizing voters during elections.
- 10.5 The Grassroot shall maintain at its registered Head Office and at its County Offices in a form approved by the Registrar of Political Parties or any other officer with powers over political parties under a written law in force in Kenya, an accurate and permanent record of:
 - i. The Grassroot Membership Register containing party members details including surname, first name, national Identification number, county, ethnicity, party branch, gender, telephone contacts, postal address and membership category.
 - ii. Particulars of any contribution, donation or pledge of a contribution or donation, whether in cash or in kind, made by the founding members of the Party;
 - iii. Particulars of any property that belongs to Grassroot and the time and mode of acquisition of the Property;

- iv. A statement of the Party's accounts, kept in books of account showing the sources of its funds and names of any persons who have contributed thereto, membership dues paid, donations in cash or in kind and all the financial transactions of the Grassroot which are conducted through, by or with the leadership of the Grassroot; and
- v. Such other relevant particulars as may be required under any written law.

Article 11: Formation of mergers and coalitions

11.1 The party may in the interest of pursuing its political interests enter into a coalition or merger with other political parties in line with provisions of existing law on political parties.

11.2 The Grassroot National Governing Council may, upon recommendation of the National Executive Committee, resolve to form a coalition, merger, alliances or admit affiliation with other political parties before or after any election.

11.3 The procedure for entering into mergers or coalitions shall be as follows:

- a. The Grassroot National Executive Committee shall upon making the resolution to either enter into a coalition or merger present the same to the National Governing Council.
- b. The Secretary General shall issue a 14-day notice to the NGC clearly indicating the date, venue and agenda of the meeting to be matters relating to entering coalitions or mergers
- c. Once deliberated, the NGC shall make a resolution to either confirm or reject the proposal by NEC. The quorum of the meeting shall be at least half of all members entitled to attend the NGC meeting.

11.4 Instruments of such coalition, mergers, affiliations and alliances shall be executed by the Chairperson and Secretary General and deposited with the Registrar of Political Parties or any other officer with powers over political parties under a written law in force in Kenya. The NEC shall designate depository custody of such instruments.

11.5 The Grassroot National Governing Council may upon recommendation of the National Executive council resolve to terminate a coalition, merger alliance or affiliations in tandem with the laws governing formation and termination of coalitions, mergers and alliances

Article 12: Membership

- a) Membership of the Grassroots Development Party shall be open to;
 - i. All Kenyan citizens in possession of valid national identification card, irrespective of gender, race, colour or creed and who accept principles, objects, policies, programmes, directives and discipline of the Grassroot and are prepared to profess and abide by this Constitution and rules made there-under; provided that such person is not a member of another Political Party within the meaning of the existing law on political parties; and
 - ii. Such other Person(s), body corporates or association as shall be permitted by the Law and duly approved by the National Executive Committee.
- b) Admission to the Grassroot shall be on the basis of either oral or written Application;
- c) The Secretary General shall reserve the right to decline to admit any person into Membership notwithstanding that such a person has already acquired a Membership card and or paid Membership fee; If the person has been convicted of criminal record or has been sentenced to more than three months in jail.
- d) Save as provided herein, all Members shall, before a Certificate of Membership is conferred on him/her, pay the prescribed membership fee.
 - i. Ordinary members shall pay a one-off application fees of Kshs 50 and annual subscription fee of Kshs 100 or as may be determined by the National Executive Committee from time to time.
 - ii. Life members shall pay a one-off application fees of Kshs 20,000 and annual subscription fee of Kshs 5,000 or as may be determined by the National Executive Committee from time to time.
 - iii. Special Interest Groups (SIGs) shall enjoy a discounted subscription fee, or complete waiver of the same, subject to approval by the NEC.
- e) There shall be the Grassroot Membership Register containing party members'

details including surname, first name, national Identification number, county, ethnicity, disability, party branch, gender, telephone contacts, postal address and membership category.

f) The membership register shall be updated continuously in accordance with the existing law governing political parties and the constitution of Kenya.

Article 13: Categories of Membership

13.1 Subject to the approval of the National Delegates Convention, the National Executive Committee shall have power to create or abolish any category of membership for the advancement of the Party's interest as the circumstances may permit. The Party shall, for the time being, have the following categories of membership:

- i. Ordinary Membership
- ii. Life Membership
- iii. Affiliate Membership
- iv. Group Membership

13.2 Affiliate Membership shall be open upon application and approval by national executive committee to other political parties that subscribes to the party's core values, objects and accepts this Constitution.

13.3 Life Membership shall be conferred by the Party Patron, upon application, to the NEC by a Member who has demonstrated distinction in serving the Party.

13.4 Group membership shall be open, upon application to the National Executive Committee, to organizations other than political parties which subscribe to this Constitution.

13.5 Subject to 13.2 and 13.3, a member may convert his/her membership from one category of membership to the other by paying the prescribed fees as may be determined by the National Executive Committee from time to time.

Article 14: Rights of Party Member

14.1 A member of the Grassroot shall have the right to:

- a) Participate in Party activities;
- b) Take a full and active part in the discussion, formulation and implementation of

Party Policies;

- c) Receive copies of Party documents including the Constitution, Members' Guide, Members' Register Election and Nomination Rules, Party manifesto and available information about his/her local branch upon request;
- d) Receive and impart information on all aspects of Party policies and activities save where such right has been lawfully restricted;
- e) Offer constructive criticism of any member, official, policy, programme or activity within the Party and its structures;
- f) Submit proposals or statements to the Sub Branch, Branch, or National Executive Committee provided that such proposals are submitted through appropriate Party structures;
- g) Take part in elections through voting and be eligible for Party and National Elections at all levels upon nomination.

Article 15: Duties of Party Member

15.1 A member of the Grassroot shall:

- a) At all times propagate for and promote peace and national cohesion
- b) Take all necessary steps to understand and carry out the objects, policies and programmes of the Grassroot;
- c) Explain the objects, policies and programmes of the Party to others;
- d) Combat propaganda detrimental to the interests of the Party and defend the objects, policies and programmes of the Party;
- e) Popularize the Grassroot;
- f) Observe discipline, abide by the Party Code of Conduct and obey lawful decisions made by Party Organs;
- g) Refrain from publishing and or distributing through the media any information

deemed confidential, or any other view purporting the same to be the view of the Party, without proper authority or mandate of a proper Organ of the Party;

h) Ensure that he or she is registered as a voter within any of the Constituencies in the Country and take all steps to vote during Party and National Elections;

i) If a member holds an elective office in any sphere of governance at National, Branch or Ward level, be a member of the appropriate Party caucus and function within its articles/rules, abiding by all lawful decisions under general provisions of this Constitution and structures of the Party;

j) Be liable to pay such fees as shall be prescribed by the Party;

k) Support the Party financially and materially when called upon to do so for a good cause.

Article 16: Termination of Membership

16.1 A member of the Party shall cease to be one:

a) Upon written resignation notice to the relevant Branch. Membership shall terminate with effect from the date of the receipt of the notice, provided that the termination shall not absolve the member from performing any outstanding obligations owed to the Party or other members.

b) By a resolution passed by the National Executive Committee.

c) By accepting an office in, subscribing to or promoting activities of another Political Party or Organization whose aims and objectives are in competition with or in conflict with those of the Grassroot.

d) Expulsion from the party

e) Upon death; and

f) By operation of any written law.

16.2 A person who has terminated his or her membership:

a) shall not be entitled to a refund of fees or subscriptions made by him or her to the Party prior to termination, and all rights, privileges and responsibilities or facilities granted to or enjoyed by him or her by virtue of his membership shall automatically

terminate with effect from the date of receipt of written resignation by the Party;

b) shall return all Party property within his/her custody, possession or control, failure to which the Party shall have a right to lay claims against such person for the property or for any damage or loss occasioned to Party property which was in his custody, possession or control prior to termination of membership;

c) Shall have his/her name struck off from the Register of Party Members.

16.3 Resignation from membership

I. A member is deemed to resign from the party if:

- a) Join another political party – Any member who formally registers with another political party will be considered to have resigned from Grassroots.
- b) Promote ideologies of another party – Actively supporting, campaigning, or endorsing the policies of a different political party is grounds for automatic resignation.
- c) Form a new political party – Initiating or registering a new political entity leads to immediate resignation from Grassroots.
- d) Are jailed for a term exceeding six months – A member convicted and sentenced for a period beyond six months loses party membership.
- e) Are declared bankrupt – In line with national legal requirements, a bankrupt individual may be deemed unfit to hold party membership.
- f) Contravene Chapter Six of the Kenyan Constitution – Violation of integrity and leadership provisions (such as corruption, abuse of office, or criminal activity) leads to automatic resignation or removal.

This also applies to serving party officials.

II. Procedures for Resignation

a. Resignation Process for Party Officials

When an official of the party resigns:

- i. Must submit a formal resignation letter to the Secretary General, indicating the reasons for stepping down.
- ii. The resignation shall take effect upon acceptance and official communication from the NEB.
- iii. The party shall initiate a process to fill the vacant position through appointment or election, as determined by party regulations.
- iv. Such officials return all party properties in his or her possession.

b. Resignation of Ordinary Members

- i. A member who wishes to leave the party may resign voluntarily by a formal letter to the secretary general or through the USSD code.
- ii. The resignation is voluntary and irreversible, with no entitlement to a refund of membership fees or contributions made during their tenure.
- iii. The Secretary General shall update the membership register accordingly.

Article 17: National Officials

17.1 The Party shall be managed by the following Officers, who shall be known as the National Officials:

- i. Party Patron
- ii. Chairperson
- iii. Deputy Chairperson
- iv. Secretary General
- v. Treasurer
- vi. Organizing Secretary
- vii. Director of Elections
- viii. Joint Grassroot Party Parliamentary Group Chairperson
- ix. Grassroot County Assemblies Caucus Chairperson
- x. Secretary for Gender Affairs (Chair Grassroot Women League)
- xi. Secretary for Youth Affairs (Chair Grassroot Youth League)
- xii. Secretary for Legal and Constitutional Affairs
- xiii. Secretary for Education, ICT and Innovation
- xiv. Secretary for Devolution
- xv. Secretary for Environment and Climate Change
- xvi. Executive Director (Ex officio)

Article 18: Procedure for Election of National Officials and members of other party organs

18.1 Election of National Officials

18.1.1 The guiding principle in the election of National Officials of the Grassroot shall be that, progressively, the Party shall endeavour to achieve the one third gender rule. Further, the Party Election and Nomination Rules shall ensure that the community and cultural diversity of the Party is reflected and there shall be a prescribed mechanism to protect minorities within the Party.

18.1.2 All National Officials other than the Joint Parliamentary Group Secretary, Chairperson National Elections Board, the National Assembly Whip, the Senate Whip, the Chairperson of Grassroot Governors Caucus, Chairperson of Grassroot County Assemblies Caucus and the Executive Director shall be elected by the National Delegates Convention and shall hold office for a term of five years.

18.1.3 Elections shall be through secret ballot or any other method of voting acceptable to the delegates in session and, where an office is contested by more than one candidate, the vote shall be decided by a simple majority. Where only one candidate is nominated to an office at the close of the nominations, that candidate shall be declared duly elected to the office for which he/she was nominated. Nomination of all candidates shall be in the form prescribed by the Party Election and Nomination Rules in schedule.

18.1.4 The election of National Officials shall be balanced carefully by the National Elections Board so as to endeavour to progressively achieve the representation of all groups including disabled persons, special interest groups and other marginalized groups.

18.2 Procedure for election of National officials and members of other party Organs and committees

18.2.1 Internal Party elections shall be conducted for the following organs of the party

- a) National Delegates Convention (NDC)
- b) National Governing Council (NGC)
- c) National Executive Committee (NEC)

- d) Branch Executive Committee (BEC)
- e) Sub-Branch Executive Committee (SBEC)
- f) Ward Executive Committee
- g) Polling Station Executive Committee
- h) Grassroot Governors Caucus
- i) Joint Grassroot Parliamentary Group (JPPG)
- j) Grassroot County Assemblies Caucus
- k) Grassroot Women League
- l) NDP Youth League
- m) Grassroot Professional Caucus

18.2.2 Notice of Elections

18.2.2.1 There shall be a notice of not less than 21 days issued by the National Elections Board for all election offices.

18.2.2.2 The notice shall be published in at least two national daily newspapers with the highest circulation and at least two radio announcements in the electronic media.

18.2.3 Qualifications

18.2.3.1 A member seeking to be elected or nominated to an office shall be a fully paid member of the party.

18.2.3.2 The member shall be committed to the ideals and core values of the party and demonstrate participation in party activities; Provided that the National Executive Committee shall at its discretion have the power to waive this requirement if it deems it fit in the interest of the Party.

18.2.3.3 Those seeking for national office and Branch Chairpersons shall be life members.

18.2.3.4 Present themselves at the meeting at which the election is carried out, provided that the National Executive Committee shall at its discretion waive this requirement where a person seeking election has indicated in writing under their hand that they are willing to serve in such office if elected.

18.2.4 The person needs to demonstrate loyalty to the party and its ideologies and values A member shall be eligible to contest for any NEC position after

three (3) months of active membership, or earlier upon approval by the NEC for demonstrated commitment

Nomination and Elections of Office Bearers

18.2.4.1 A nomination form shall be provided by the Grassroot-NEB to be completed by a member seeking nomination for any vacant position within the party organs.

18.2.4.2 Upon receipt of the nomination form Grassroot National Elections Board shall determine the applicant eligibility for nomination or election.

18.2.4.3 The Grassroot National Elections Board shall inform the applicant of its determination promptly in writing and compile a list of successful applicants.

18.2.4.4 The National Elections Board shall present a copy of the list of successful applicants to the delegates at which the elections are to be held.

18.2.4.5 Nominations and Elections for the National offices shall be conducted by the National Elections Board or by a person or body appointed by the National Elections Board.

18.2.5 Election of National Officials

18.2.5.1 Notwithstanding the provisions of Article 18.1 of this constitution, at a National Delegates Convention, convened for the purposes of holding elections for National Officials, the Returning Officer appointed by the National Elections Board shall:

- a) Ensure law and order at the venue for the conduct of free and fair elections devoid of violence, bribery or other forms of inducements, undue influence or pressure.
- b) Ensure delegates present and taking part in the election are eligible and have valid party credentials.
- c) Ensure a quorum has been met and the quorum shall be one-third of eligible members
- d) Ensure all materials required for elections are available and venue is suitable in accordance with the method of elections to be used.
- e) Verify nomination of candidates presenting themselves for elections by the National Elections Board and give each candidate opportunity to introduce themselves to the delegates.
- f) Display the list of candidates and positions they are vying for at the election venue

for the benefit of the delegates.

g) Accredited media representatives and observers.

18.2.6 Disqualification from Participating In Election of National Party Offices

18.2.6.1 Any delegate may be disqualified by the National Elections Board from taking part in party election on ground of proven misconduct with regard to elections including:

a) Pledging or showing allegiance to another political party.

b) Promotion of violence, threats and coercion.

c) Misconduct like bribery, disregard of party policy decisions, election and nomination rules;

and utterances that may arouse racial, ethnic, religious or gender animosities amongst the party members.

d) Engaging in election mal-practices e.g. bribery.

e) Violating the party code of conduct.

18.2.7 Procedures during Elections for National Officials

18.2.7.1 The secret ballot or any other method acceptable to delegates present shall be used.

18.2.7.2 The appointed Grassroot-NEB Returning Officer with the assistance of other election officials, shall conduct the elections

18.2.7.3 The Grassroot National Elections Board shall immediately after the announcement of the results surrender all election documents and materials to the National Secretariat for safe custody.

18.2.7.4 Officials elected shall assume office as soon as they are declared elected by the chairperson of the national elections board.

18.2.7.5 The Secretary General shall make a formal communication to the office of registrar of political parties within 14 days after the elections which shall be accompanied by the results so declared duly signed by the chairperson and secretary of the national elections board.

18.2.8 Party Branch Elections

18.2.8.1 There shall be established in every Branch the following Committees:

a) The Branch Executive Committee

b) Grassroot County Assemblies Caucus

c) Sub-Branch Committees

d) The Ward Committees

e) Polling Station Committees

f) Branch, Sub-Branch, Ward, and Polling Station Grassroot Women League committees

g) Branch, Sub-Branch, Ward, and Polling Station Grassroot Youth League Committees

18.2.8.2 All elections of Branch committees shall be as prescribed in this constitution, inter alia,

a) Delegates from the polling stations committee shall be the Electoral College for Ward Committee Elections;

b) Delegates from the Ward shall be the electoral college for Sub-County Elections and;

c) Delegates from Sub-Branch shall be the electoral college for Branch Elections.

18.2.8.3 The Polling Station shall be the basic Electoral College and all Grassroot registered members at the respective polling station shall be eligible to vote.

18.2.8.4 On the designated date for Polling Station Committee elections, all Grassroot registered members shall assemble at the designated polling stations and vote by secret ballot or any other method acceptable to the members present.

18.2.8.5 On the date designated for the sub-location elections the delegates of each polling station Electoral College shall assemble at the designated polling station(s) and vote by secret ballot or any other method acceptable to the delegates present.

18.2.8.6 On the date designated for the ward elections the delegates of each sub-location Electoral College shall assemble at the designated polling station(s) and vote by secret ballot or any other method acceptable to the delegates present.

18.2.8.7 On the date designated for the sub-branch elections the delegates of each ward Electoral College shall assemble at the designated polling station(s) and vote by secret ballot or any other method acceptable to the delegates present.

18.2.8.8 On the date designated for the branch elections the delegates of each sub-branch Electoral College shall assemble at the designated polling station(s) and vote by secret ballot or any other method acceptable to the delegates present.

18.2.8.9 Only members qualified as youth and women are eligible to participate in the election of -Grassroot Women League committees and Grassroot Youth League Committees.

18.2.8.10 The quorum for the Electoral College for the purpose of conducting the elections shall be one-third of the delegates eligible to vote.

18.2.8.11 The presiding Officer shall tally the results and after announcing the winners, he/she shall submit them to the Returning Officer who shall in turn report to the National Elections Board in prescribed form.

18.2.8.12 The procedures 2.8.11 shall be replicated vertically up to the Branch Executive Committee Elections.

18.2.8.13 At least one third of positions within the Committees shall be held by women.

18.2.8.14 The committees shall each have the following officials: Chairperson, Deputy Chairperson, Secretary, Deputy Secretary, Treasurer, Deputy Treasurer, Organizing Secretary, Deputy Organizing Secretary; and Secretary for Women affairs and Secretary for Youth affairs elected respectively by units of Grassroot Women League committees and Grassroot Youth League

Committees.

18.2.9 Campaigns

18.2.9.1 The National Elections Board shall determine the period during which candidates shall be permitted to campaign.

18.2.9.2 No campaign shall be allowed on polling day and within the polling area.

18.2.10 Appeals and Disputes

18.2.10.1 Candidates dissatisfied with results of elections at any level of branch level unit elections shall have the right of appeal to the internal dispute resolution committee within 24 hours of the announcement of the results.

18.2.10.2 The appeal shall be in writing and duly signed by the appellant and accompanied by a non-refundable fee pre-determined by the Grassroot-NEB for purposes of that specific election.

18.2.10.3 The appeal shall be heard and determined within 72 hours of receipt of the appeal. The decision of the internal dispute resolution committee shall be final.

Article 19: Duties and Responsibilities of National Officials

19.1 All office bearers shall perform their functions within the spirit and provisions of this Constitution and shall ensure that they are guided by the objectives and values of the Party. Subject to any other duty expressly provided for by this Constitution, the main duties of elected National Officials shall be:

19.1.1 Party Patron

The Party Patron shall be the head of the Party.

She/he shall have the following duties:

- (a) Be the overall leader of the Party and symbol of unity;
- (b) Promote national cohesion, cooperation and integration of all Party members, in national development;
- (c) Provide strategic political leadership to the Party;
- (e) Lead the Party's political negotiations for purposes of forming desirable coalitions, collaborations, alliances or other forms of cooperation;
- (f) Issues directives for the overall implementation of specific programmes, plans and policies in furtherance of the party's objectives;
- (g) Convene the NDC, the NGC in concurrence with the Secretary General;
- (g) Preside over all meetings of the NDC, the NGC and all other Party organ meetings that he shall attend;
- (h) Confer commendations to Party Members who have made outstanding contributions to the Party; and
- (i) Convenes and presides over joint meetings of the Parliamentary and County Assemblies Caucuses.

19.1.2 The Chairperson

The Chairperson shall perform the following duties:

- a) In concurrence with the Secretary General, convene National Executive Committee Meetings;

- b) Together with the Secretary General, provide leadership and oversee management of Party affairs;
- c) Oversee administrative and strategic operations of Branches, Women League, Youth League and Professional Caucus
- d) In still into members a sense of loyalty and patriotism to the objects, policies and programmes of the Party;
- e) Impart into Party membership the need to adhere to Party objects, policies programmes and Rules made under this Constitution;
- f) Forge a strong sense of unity within Party Organs;

19.1.3 The Deputy-Chairperson

There shall be a deputy chairperson and if the chairperson is of one gender then the deputy shall be of the opposite gender

The Deputy Chairpersons shall:

- a) Perform duties of the Chairperson in the absence of the Chairperson
- b) Assist the National Chairperson in matters relating to general Party administration, Party policies and programmes;
- c) Perform such other specific assignments as might be delegated to him/her by the

National Chairperson or the NEC from time to time.

19.1.4 Secretary General

The Secretary General shall be the principal accounting officer of the party and shall be responsible for the management of the National Secretariat which shall be the principal custodian of all Party

Records from grassroots to the national level other than as specified under this constitution. The duties of the Secretary General shall include:

- a) Ensuring compliance with the Statutory requirements of existing law on political parties;
- b) Official Party Spokesperson on all matters;
- c) Articulate Grassroot policies and charter a clear strategy for the achievement of Party's objectives;

- d) Ensuring that all Meetings of the Party take place as provided for in the Constitution at such time as may be decided by the National Executive Committee;
- e) Articulate and defend Party policies;
- f) Keeping or causing to be kept a proper record of minutes of all Meetings of the National Executive Committee, the National Governing Council and the National Delegates Convention and ensuring the distribution of such Minutes and conveying of decisions made to persons and branches concerned.
- g) Preparing annual reports on the work of the National Executive Committee, the National Governing Council and the National Delegates Convention
- h) Be the custodian of Party Seal, Minutes, Register of Party Officials and members, and instruments of intellectual property rights,
- i) Ensure discipline and proper order within the Party in accordance with the Party's Constitution
- j) Issue correspondence on behalf of party organs where his/her specific attention is required
- k) On his or her own discretion when weighty matters affecting the party call for special meetings
- l) All official communication shall be initiated by the Secretary General and will have party official stamp and seal
- j) Corresponding and consulting with the Registrar of Political Parties on behalf of the Party as the authorized principal officer of the Party.
- k) Lead the Party at political negotiations to form a viable working coalition, mergers, alliances and affiliations with any other Party or Parties with the sole purpose of forming a development and responsive Government as may be desirable in the circumstances.
- l) Ensure compliance with the requirements of existing law on political parties.
- m) Any other duties conferred upon the Secretary General by this Constitution, relevant laws governing political parties or the National Executive Committee.

19.1.5 Treasurer

The Treasurer shall be in charge of Party finances and shall supervise all financial transactions at all Party levels under the direction of the National Executive Committee. The National Treasurer shall:

- a) Be responsible for Party Financial statements
- b) Accounting officer for all party financial matters and signatory to party bank accounts.
- c) Receive and bank all monies on behalf of the National Executive Committee and operate a bank account together with such other signatories as may be resolved by the National Executive Committee;
- d) Keep such books of account as may be necessary to record clearly the financial position of the Party;
- e) Prepare Annual Party Budgets or Estimates and overall fiscal planning;
- f) Monitor financial allocations and expenditure according to departmental votes as may be approved by the National Executive Committee;
- g) Ensure the execution of prudent stewardship standards and best financial practices to protect Party's finances;
- h) Prepare and submit to the National Executive Committee a Financial Statement every quarter of the year and ensure that copies of duly audited Annual Accounts are circulated to all delegates at the same time the notice convening the National Delegates Convention is sent out;
- i) Be responsible, in conjunction with the Party's Finance and Resource Mobilization Committee, for the formulation and execution of resource mobilization plans and strategies.

19.1.6 Organizing Secretary

The Organizing Secretary shall oversee organizations of the party and in particular shall be in-charge of:

- a) Registration of Party Members
- b) All matters pertaining to logistics and operations;
- c) Organize public meetings, functions, and meet the people tours;
- d) Be responsible for sensitizing the public on party activities including the recruitment of Party members at branch level;
- e) Maintaining and developing new relationships with party supporters in the diaspora;
- f) In consultation with the National Executive Committee and party secretariat, coordinate the organization of the National Delegates Convention, National Governing Council and the National Executive Committee and thereafter report on the progress in the holding of such Meetings.
- g) Ensure order at all Meetings of the Party Organs.

19.1.7 Chairpersons of party Parliamentary Group Caucus and County

Assemblies Caucus

The Chairmen of Party Parliamentary Group, and County Assemblies Caucus shall work under the direction of the Chairperson and shall chair all meetings of their respective caucuses/group.

They shall provide periodic reports and feedback to the National Executive Committee

19.1.8 Director of Elections

The director of elections shall:

- a) He/she will be an ex-officio liason member of the National Elections Board for the purpose of liaising with the National Executive Committee to ensure credible, free and fair elections.
- b) Provide political support to the National Elections Board while at the same time safeguarding the independence and integrity of the National Elections Board;
- c) Advise the NEC on the identification, selection and training of suitable party candidates across the country.

19.1.9 Secretary for Legal and Constitutional Affairs

The Secretary for Legal and Constitutional Affairs shall;

- a) Be the legal adviser to the Party on all legal and constitutional matters;
- b) Advising the Party on legislative matters.
- c) Perform such other duties as may be directed by the National Executive Committee.

19.1.10 Secretary for Devolution

The Secretary for Devolution shall be responsible for:

- a) Promoting policies for equitable distribution of resources among the regions and monitoring devolved government to ensure it is accountable.
- b) Perform any other related duties as may be directed by the National Executive Committee.

19.1.11 Secretary for Youth Affairs (Chairperson of Youth League)

The Secretary for Youth Affairs shall:

- a) Be the national chairperson of Grassroot Youth League.
- b) Co-ordinate the activities of the Grassroot Youth League.
- c) Implement party activities and policies among the youth of Kenya.
- d) Promoting the interest of youth within the Party, in terms of representation and

participation in Party structures and activities;

e) The promotion and advocacy of the rights of youth;

f) To advise the Party on all matters that appertain to youth.

19.1.12 Secretary for Gender Affairs

The Secretary for Women Affairs(Chairperson of Women League) shall:

a) Be the national chairperson of Grassroot women League.

b) Co-ordinate the activities of the Grassroot Women League.

c) Implement party activities and policies among the women of Kenya.

d) Promoting the interest of women within the Party, in terms of representation and participation in Party structures and activities;

e) The promotion and advocacy of the rights of women.

f) To advise the Party on all matters that appertain to women.

19.1.13 Secretary for Education, ICT and Innovation

a) Develop policies that address all matters relating to education

b) Develop policies that address all matters relating to ICT sector

c) Develop a framework for setting up innovation hubs across the country

d) Develop policies to ensure that basic, tertiary and higher education are all provided for free to all Kenyan students.

19.1.14 Secretary for environment and Climate Change

a) Develop policies that address environmental concerns

b) Address issues relating to climate change

c) Come up with policies on mitigation of climate change

d) Prepare work plans on addressing environmental issues and climate Change

19.1.15 Vacancy arising in NEC

- i. Whenever a vacancy arises in the governing body, the secretary General shall present at least three names to the NEC to be considered to fill in the vacant position.
- ii. Upon deliberations, the NEC shall nominate one person from the list of three nominees to fill in the position for the remainder of the NEC's term pending elections.

19.1.16 Meeting Expenses

The National Executive Committee shall, in its discretion and subject to the availability of funds, grant such honoraria, out of pocket expenses, to any National Official, Member of any Committee or any Member of staff so as to reasonably facilitate his or her attendance at meetings or to ameliorate his or her just and fair expenses.

19.1.17 Office of the Party Leader

a. Establishment of the Office

- i. There shall be an Office of the Party Leader.
- ii. The Party Leader shall serve as a symbolic and unifying figure of the Party.
- iii. The Party Leader shall not be a member of the National Executive Committee (NEC) and shall not have voting rights in any NEC meeting.

b. Composition

The Office shall consist of:

- i. The Party Leader
- ii. The Deputy Party Leader
- iii. The Senior Advisor to the Party Leader
- iv. The Ceremonial Secretary to the Office

c. Mandate and Functions

I. The Party Leader

(a) Appointment

The Party Leader shall be appointed by the Secretary General or Chairperson and approved by at least one-third (1/3) of the National Executive Committee (NEC).

(b) Role

The Party Leader shall:

- i. Be eligible to contest as the Party's Presidential Candidate.
- ii. Where unable or unwilling to contest, propose a Presidential Candidate and Running Mate for consideration and approval by the NEC.
- iii. Promote and champion the Party's vision, values, and manifesto to the public.
- iv. Serve as a senior ambassador of the Party at national and international forums.
- v. Foster Party unity, cohesion, and internal stability.
- vi. Provide advisory opinions to the NEC only upon formal invitation and without voting rights.
- vii. Establish a Presidential Command Centre for the purpose of coordinating presidential campaign activities in accordance with Party regulations. The Presidential Command Centre shall be formed within one and half years before the date of general elections and shall function for one and half years after the elections, thereafter it shall be disbanded. The Party Leader shall develop the structure and functions of the Presidential Command Centre.
- viii. Jointly with the Secretary General, represent the Party in negotiations relating to pre-election and post-election agreements, coalitions, or political arrangements, subject to consultation and ratification by the NEC.
- ix. Form and oversee the Presidential Command Centre Secretariat and ensure it facilitates campaign planning, communication, and logistics relating to the presidential campaign.
- x. The Office of the Party Leader shall operate within the Constitution of the Party and remain subject to its provisions.

(c) Limitation

The Party Leader shall not:

- i. Be a member of the NEC by virtue of office.
- ii. Issue directives to any party organ.
- iii. Exercise executive or administrative authority.

II. The Deputy Party Leader

(a) Appointment

The Deputy Party Leader shall be appointed in the same manner as the Party Leader.

(b) Role

The Deputy Party Leader shall:

- i. Assist in ceremonial duties.
- ii. Represent the Party Leader during official functions in his or her absence.

(c) Limitation

The Deputy Party Leader shall not exercise executive or decision-making authority unless separately elected to a constitutional organ of the Party.

III. Senior Advisor to the Party Leader

(a) Appointment

The Senior Advisor shall be appointed by the Party Leader in consultation with the Secretary General.

(b) Role

The Senior Advisor shall:

- i. Provide non-binding counsel to the Office.
- ii. Support unity and ideological reflection within the Party.

(c) Limitation

The Senior Advisor shall have no voting rights or executive authority in any Party organ.

IV. Ceremonial Secretary to the Office

(a) Appointment

The Ceremonial Secretary shall be appointed by the Secretary General in consultation with the Party Leader.

(b) Role

The Ceremonial Secretary shall:

- i. Coordinate ceremonial events and appearances.
- ii. Handle protocol and communication strictly related to ceremonial matters.

(c) Limitation

The Ceremonial Secretary shall not exercise administrative control over party structures.

d. Supremacy of Elected Organs

Nothing in this section shall be interpreted as limiting or overriding the powers of elected Party organs as provided in this Constitution.

Article 20: Organizational Structure

The Party shall be governed by the following Party Organs:

- a) National Delegates Convention (NDC)
- b) National Governing Council (NGC)
- c) National Executive Committee (NEC)
- d) Branch Executive Committee (BEC)
- e) Sub-Branch Executive Committee (SBEC)
- f) Ward Executive Committee
- g) Polling Station Executive Committee
- h) Grassroot Governors Caucus
- i) Joint Grassroot Parliamentary Group (JPPG)
- j) Grassroot County Assemblies Group (CAG)

- k) Grassroot Women League
- l) Grassroot Youth League
- m) National Secretariat (NS)
- n) National Elections Board (NEB)
- o) Party Standing Committees
- p) Grassroot Professional Caucus

20.1 Those mandated to elect Executive Committees and Delegates shall ensure that Persons with disabilities and special interest groups or marginalized groups are adequately represented at all levels.

Article 21: National Delegates Convention

21.1 The National Delegates Convention (NDC) shall be the Supreme Organ of Grassroot with power to determine Party policy and make decisions that supersede and override all other decisions of other Party Organs.

21.2 The NDC shall be composed of the following Members:

- a) All Members of the National Executive Committee
- b) All Grassroot governors and deputy governors.
- c) All Members of the Party's Standing Committees.
- d) Three (3) Members of the Branch Executive Committees comprising of Chairperson, Secretary, Treasurer,
- e) Two (2) Members of the Grassroot Youth League Branch Executive Committees comprising of: the Chairperson and Secretary.
- f) Two (2) members of the Grassroot Women League Branch Executive Committees comprising of: the Chairperson and Secretary.
- g) Two (2) members of the Grassroot Professional Caucus comprising of: the Chairperson and Secretary.

21.3 The National Executive Committee may, in its wisdom, invite individuals who

have made special contribution to the Party or who have special skills or experience to attend the Convention but with no right to vote.

21.4 The National Delegates Convention shall have the following specific powers, duties and obligations:

- a) To determine Party Policies;
- b) To review party policies and programmes and give directions regarding the organization of the Party;
- c) To ratify amendments to the Party Constitution.
- d) To review and or amend the Party Manifesto
- e) To receive, examine and approve Annual Financial Statement and Audited Accounts presented by the National Treasurer for the period since the previous Ordinary Session of the National Delegates Convention.
- f) To receive, discuss and ratify reports and decisions of the National Governing Council and the National Executive Committee.
- g) To appoint Party Auditor and fix his/her Remuneration/honorarium.
- h) To elect, from among eligible Party Members, the National Officials of the Party who shall constitute the National Executive Committee for a term of five years as set out in this constitution.
- i) To delegate or confer any of its powers or duties to the National Executive Committee in addition to its functions.
- j) To elect or appoint any other Standing Committee and assign specific tasks and duties to such committee.
- k) To nominate the Party's Presidential candidate for the election of the President of the Republic of Kenya.
- l) To initiate all such activities to further the aims and objects of the Party.
- m) To perform any other lawful duties and functions as the National Delegates Convention may deem fit.

Article 22: Procedure of Meeting at National Delegates Convention

- 22.1 An Ordinary Session of the National Delegates Convention shall be convened by a resolution of the National Executive Committee with concurrence of the National Governing Council and held once every five years but not later than 31st December of the fifth year, at a place, time and date to be determined by the National Executive Committee with concurrence of the National Governing Council.
- 22.2 The notice and agenda convening the Meeting shall be sent out by the Secretary General, failing which, any other Party Official specially appointed for that purpose by the National Executive Committee at least three weeks before such date and shall be published at least twice in a daily Newspaper with wide circulation; and shall further be broadcast in at least twice by a leading broadcasting station.
- 22.3 Only agenda items as approved by the NEC in concurrence with the NGC shall be discussed at the Ordinary Session of the National Delegates Convention.
- 22.4 A Special Session of the National Delegates Convention shall be summoned by the National Chairperson upon the decision of the National Executive Committee or upon a requisition in writing signed by at least one third of the delegates eligible to attend an Ordinary Session of the National Delegates Convention.
- 22.5 The notice and agenda convening the Meeting shall be sent out by the Secretary General at least three weeks before such date and shall be published at least twice in a daily newspaper with the widest circulation, and broadcast at least twice by a leading national broadcasting station.
- 22.6 Where a Special Session of the National Delegates Convention is requisitioned by delegates, a notice calling upon the National Chairperson to summon the Convention including the Agenda and date desired for the Convention shall be served upon the Secretary General not later than forty-five working days before the date proposed; but where the National Chairperson fails to summon the Convention within twenty one working days after due service of the notice, the Convention shall, stand duly summoned and properly convened on the date and at the place and time contained in the notice.
- 22.7 Where a Special Session of the National Delegates Convention requisitioned by delegates is convened in default of the National Chairperson summoning the same, the Delegates requisitioning the Convention shall, not less than twenty one working days before the proposed date, cause a notice convening the Convention to be published at least twice in a daily English newspaper with the widest circulation in Kenya and broadcast twice by a leading national Swahili radio station; provided always, that such notice shall contain the agenda, place, date and time of the Convention.

22.8 Only agenda items prepared by the National Executive Committee or in the Delegates Notice shall be discussed at the Special Session of the National Delegates Convention.

22.9 The National Chairperson or, in his absence, any of his deputies but failing which a delegate especially elected by delegates in attendance, shall preside at a Special Session of the National Delegates Convention requisitioned by delegates. Similarly, the Secretary General or, in his absence any of his deputies but failing which a delegate specially elected by delegates in attendance, shall be the Secretary of such Convention.

22.10 Quorum of the Ordinary or Special Sessions of the National Delegates Convention shall be 30% of eligible members present and voting.

22.11 Decisions shall be taken through the vote by consensus, secret ballot or any other acceptable method as the delegates present may, by a unanimous resolution, decide.

Article 23: The National Governing Council (NGC)

23.1 The National Governing Council, which shall be the second highest organ of Grassroot shall consist of the following Members:

- a) All Members of the National Executive Committee;
- b) All NEP elected Governors and deputy governors.
- c) All Members of the National Elections Board;
- d) All Chairpersons and Secretaries of the Branch Executive Committees;
- e) Chairperson and Secretary of Grassroot Women League
- f) Chairperson and Secretary of Grassroot Youth League
- g) Chairperson and Secretary of Grassroot professional caucus.
- h) National Secretariat
- i) All Chairpersons of the Party's Standing Committees.

23.2 The National Governing Council shall have the following duties:

- a) To formulate or review NEC policy proposals for approval by the National Delegates Convention;
- b) To review and ratify recommendations of the National Executive Committee;

- c) To ensure that all recommendations by the National Delegates Convention are duly Implemented;
- d) To receive reports from the National Executive Committee on the operations of the Party;
- e) To monitor general activities of the Party on behalf of the National Delegates Convention and to give guidance;
- f) To establish specialized committees and other advisory bodies as are necessary to carry out aims and objectives of the Party;
- g) To run the party and make decisions in between the National Delegates Convention;
- h) To review and develop political agenda for the Party's Civic and Parliamentary

Groups;

- i) To appoint a qualified and registered Firm of Auditors to carry out financial audits of the Party whenever the National Delegates Convention is not convening in time for the appointment of the Auditor;
- j) To approve the agenda for the National Delegates Congress as may be prepared and presented by the National Executive Committee or as may be notified by any Party member. A notice to include any other agenda item to the National Delegates Convention by a member shall be sent to reach the Secretary General not later than twenty-one working days before the session of the National Governing Council;
- k) To make policy and administrative decisions on behalf of the National Delegates Convention if it is the considered opinion of the National Executive Committee that such decision cannot await the next National Delegates Convention but thereafter present such decisions for ratification at the Ordinary Session of the National Delegates Convention immediately following;
- l) To initiate all such activities as might further the aims and objects of the Party;
- m) To ratify Party rules made by the National Executive Committee;
- n) To exercise any power conferred upon the National Delegates Convention pending the next National Delegates Convention.

Article 24: Procedure of Meeting at National Governing Council

- 24.1 An Ordinary Session of the National Governing Council shall be convened by a resolution of the National Executive Committee and held at least once every two years at a place, time and date to be determined by the National Executive Committee.
- 24.2 The notice and agenda convening the Meeting shall be sent out by the Secretary General, failing which, any other Party Official specially appointed for that purpose by the National Executive Committee at least three weeks before the meeting date.
- 24.3 Only agenda items as approved by the NEC shall be discussed at the Ordinary Session of the National Governing Council.

24.4 A Special Session of the National Governing Council shall be summoned by the National Chairperson upon the decision of the National Executive Committee.

24.5 Only agenda items prepared by the National Executive Committee shall be discussed at the Special Session of the National Governing Council.

24.6 Quorum of the Ordinary or Special Sessions of the National Governing Council shall be 30% of eligible members present and voting.

24.7 Decisions shall be taken through the vote by consensus, secret ballot or any other acceptable

method as the delegates present may, by a unanimous resolution, decide.

Article 25: The National Executive Committee (NEC)

25.1 The National Executive Committee shall be the executive and governing organ of the Party and shall be composed of the following members:

- a) All the National Officials;
- b) All Chairpersons of the Party's Standing Committees;
- c) Grassroot Senate Whip
- d) Grassroot National Assembly Whip
- e) The Party's Executive Director, who shall be an ex-officio Member

25.2 The National Executive Committee shall be constituted through party elections at the National Delegates Convention save for Chair of Governors Caucus, Joint Parliamentary Group Chair, the Parliamentary Whips and County Assembly Caucuses Chair who shall be elected by the respective Parliamentary Groups and ratified by the National Executive Committee. The elected members shall hold office for a term of five years.

25.3 The National Executive Committee shall be the management organ of the Party and shall implement the decisions of the National Governing Council and the National Delegates Convention. Its powers and duties shall include;

- a) Authorising the affixation of the Seal of the Party on to any Instrument;
- b) Authorising disposal of any Property of the Party;

- c) Authorising borrowing of money by the Party and use of the Party's Property as Security;
- d) Authorising the opening of the Party's Bank Accounts;
- e) Subject to this constitution, authorising specified Party Officials to sign on behalf of the Party:
 - i) Documents presented to the Registrar including Membership Register, Mergers, coalition agreements and other Reports;
 - ii) The Accounts and Bank Accounts of the Party;
 - iii) The audited Annual Accounts and Financial Statements of the Party;
 - iv) Any report or document of the Party required under the existing law on political parties or any other written law; and
 - v) The nomination Certificates for any nomination or election of a member of the Party.
- f) To supervise the administrative machinery of the Party at all levels and to take such measures as it deems necessary to enforce the decisions and programmes of the Party as laid down by the National Governing Council and the National Delegates Convention and subject to this constitution authorizing specified party officials to sign on behalf of the party;
- g) To issue and send directives and instructions to and receive reports from the Branches;
- h) Subject to ratification by the National Governing Council, make appointments necessary for the smooth running of the party;
- i) Subject to this constitution, authorizing specified Party Officials to sign on behalf of the Party;
- j) To convene the Meetings of and prepare the agenda for and reports to the National Governing Council and National Delegates Convention;

- k) To oversee the operations of the Governors Caucus, Parliamentary Groups, County Assembly Caucus, Grassroot Women League, the Grassroot Youth League, and the Standing Committees.
- l) Establish departments and set up Committees as it deems necessary from time to time for specified tasks and to determine their terms of reference;
- m) To operate and determine the manner in which the Party Accounts and finances shall be prudently managed;
- n) To appoint and fix the Terms and Conditions of Service of the Executive Director and other members of staff in the employment of the Party;
- o) To receive reports, supervise the work of, and delegate such functions to the National Secretariat and National Elections Board as it considers necessary;
- p) To recommend to the Chairperson names of any member of the Party or any other person who has made an outstanding contribution to the Party in the achievement or furtherance of its objects, policies or programmes for the conferment of honours of recognition, merit, distinction, commendation or accolade in accordance with the Party's Reward and Merits Scheme as it may deem appropriate.
- q) To initiate, prepare or cause to be prepared the necessary quarterly, semi-annual or annual financial budgets for approval by the National Governing Council and the National Delegates Convention;
- r) Hiring of staff of the Party and terminating their services:
- s) Identifying and appoint person(s) to be nominated by the Party to Parliament and County Assemblies;
- t) Receiving, considering, approving and implementing reports and recommendations from the various standing and ad hoc committees or individuals;

- u) Liaising with the Party National Election Board in order to ensure the coordination of elections of Party Officials at all levels and Party nominations for Presidential, Parliamentary and County assembly elections;
- v) Making Rules and/or Regulations as may be prescribed under this Constitution and laying them before the National Governing Council for ratification;
- w) Initiating and undertaking all such activities as might further the aims and objects of the Party.

25.4 The National Executive Committee shall meet at least once in every three months except for special meetings which may be convened by the Secretary General according to exigencies of time and Secretary General or by a written request by 25% of the members thereof. Quorum for National Executive Meeting shall be 30% of the Eligible Members.

25.5 Notices and Agenda for all National Executive Committee meetings shall be sent out by the Secretary General.

25.6 Any vacancy occurring in the National Executive Committee or any other organ of the party during the course of the term before the next National Delegates Convention may be filled through nomination by the National Executive Committee from amongst members of the National Delegates Convention or as the National Executive committee deems fit until the vacancy is substantially filled at the next Delegates Convention.

25.7 There shall be two classes of Meetings as follows:

- a) Ordinary Meetings shall be convened by a written notice of fourteen (14) days.
- b) Special Meetings shall require a notice of seven days and shall be requisitioned for a specific purpose only by order in writing to the Secretary General. No other matter shall be discussed other than that stated in the requisition.

25.8 Quorums for all meetings shall be one-third of the membership thereof. Any official who fails to attend three consecutive meetings without good reason shall be

liable to disciplinary action.

25.9 At all meetings, the Chairperson shall preside, and in the absence of the three, the members shall elect one among themselves to preside.

25.10 Resolutions, unless otherwise stated in the constitution shall be decided by simple majority by secret ballot or any other method of voting acceptable to the members. Decision as to what method of voting to employ shall first be put to members to choose unanimously by consensus.

25.11 In the event of an equality of votes at any voting, there shall be a second voting, after which the Chairperson shall have a deciding vote.

25.12 National Executive Committee shall make Elections Nomination Rules and Regulations to be approved by the National Governing Council.

25.13 National Executive Committee shall carry out any other functions provided by this constitution.

Article 26: The National Secretariat (NS)

26.1 The Party shall have a National Secretariat which shall be headed by an Executive Director assisted by a Deputy Executive Director and other employees as shall be determined by the National Executive Committee from time to time.

26.2 The Executive Director shall be appointed by the National Executive Committee. He/she shall be responsible for overall coordination of Party activities, budget and resource and programme management.

26.3 The National Secretariat shall consist of paid employees of the Party with such structures and offices as defined by the national executive committee, provided that all employees in the Secretariat must:

- a) Subscribe to the aims and objectives of the Party; and
- b) Be vetted and approved by the Finance and Administration Committee and confirmed by the National Executive Committee.

26.4 No member of staff shall be allowed to hold any position in any Party structure. Any member of staff who wishes to contest any election for any political position, within or outside the party shall resign from his office within six months from the date of such meeting where the election will be held.

26.5 The National Secretariat shall keep records of all employees including their personal information, terms of employment and any other information pertaining to human resources. Considering world best labour practice, all Kenyan laws that are related labour relations and the two third gender rule in all departments

26.6 The National Secretariat in conjunction with the national executive committee shall formulate and implement policies, procedures and regulations to support human resources, financial, audit and administration processes.

26.7 The main duties of the National Secretariat shall be:

- a) Management of Party operations.
- b) Implementation of Party decisions.
- c) Voter outreach and membership recruitment.
- d) Registration, mobilization and maintenance of voters or members registers.
- e) Coordination, facilitation and synchronization of Party activities and events.
- f) Public relations, communication and media outreach.
- g) Fundraising and resource mobilization.
- h) Campaign strategies.
- i) Operations and logistics.
- j) Party policy and research.
- k) County coordination.
- l) Liaison with all Party structures.
- m) Any other duties as may be assigned by the National Executive Committee.

26.8 Members of Staff appointed to each department by the National Executive Committee shall be guided by the Party's Code of Service.

26.9 The Secretariat shall be responsible for implementing decisions and programmes of the Party under guidance and approval of the National Executive Committee.

26.10 The National Secretariat shall supervise the operations of subsidiary organizations of the Party.

26.11 The National Secretariat shall function directly under the office of the Secretary General.

Article 27: Grassroot Governors Caucus

- 27.1 There shall be a Grassroot Governors Caucus comprising of all Grassroot Governors whose role shall be to espouse Party policies and promote the Party devolution agenda.
- 27.2 The Grassroot Governors Caucus shall strive to implement the party manifesto in counties where the party is represented.
- 27.3 The Grassroot Governors Caucus shall elect its chairperson and secretary from among its members.
- 27.4 The Chairperson of the Grassroot Governors Caucus shall be a member of the Grassroot party
- 27.5 All affiliate party's governors, if applicable.

Article 28: Joint Party Parliamentary Group (JPPG)

- 28.1 There shall be established the Grassroot Joint Party Parliamentary Group comprising the following officers:
- a) Parliamentary Leader in the National Assembly.
 - b) Parliamentary Leader in the Senate.
 - c) Party Whip in the National Assembly.
 - d) Party Whip in the Senate
 - e) Party's Joint Parliamentary Group Secretary.
 - f) All Grassroot Members of Parliament.
 - g) All affiliate parties members of parliament, if applicable.
- 28.2 The duties of the Grassroot JPPG shall include espousing, advancing and defending Party policies and programmes out and within Parliament and shall, at all times, whether jointly or severally exercise due diligence in the discharge of their parliamentary duties.
- 28.3 The Joint Party Parliamentary Group shall make its own rules and regulations to govern the conduct of its members, meetings and deliberations provided that such rules shall be laid before the National Executive Committee for approval.

28.4 The Chairperson of the Grassroot JPPG shall be a member of Grassroot

Article 29: Grassroot County Assemblies Group (CAG)

29.1 There shall be a county assemblies group consisting of all the elected and nominated Grassroot members of county assemblies and affiliate parties Members of the county assemblies.

29.2 Each CAG shall meet at least once every six months.

29.3 The NEC shall make rules and regulations to govern the conduct of CAG meetings and deliberations.

29.4 The Chairperson of the CAG shall be a member of Grassroot.

Article 30: Party County Groups (PCG)

30.1 There shall be a Party County Group in every County, consisting of all the Grassroot elected Governors, elected and nominated Senators and elected and nominated members of County Assemblies, to advance the Party's agenda in the Counties.

30.2 Each PCG shall meet at least once every six months.

30.3 The NEC shall make rules and regulations to govern the conduct of PCG meetings and deliberations.

Article 31: Grassroot Women League

31.1 There shall be a Women League known as the Grassroot Women League. Membership to the Grassroot Women League shall be open to all women who are members of the Grassroot. The Grassroot Women League shall be an integral part of the Party and shall be subject to the general direction of the National Executive Committee and the Party's general control and discipline at all levels.

31.2 There shall be an Grassroot Women League Executive Committees at the National, Branch, Sub Branch, Ward and Sub-Location Levels consisting of the Chairperson, Deputy Chairperson, Secretary, Deputy Secretary, Treasurer, Deputy Treasurer, Organizing Secretary, Deputy Organizing Secretary and six Committee Members.

31.3 The officials of the Grassroot Women League Executive Committees at National, Branch, Sub-Branch, Ward and polling station level shall be elected

simultaneously and in the same manner as the Party Officials. The officials shall hold office for a term of three (3) years, and are eligible for re-election upon expiry of their term, subject to a maximum of two consecutive terms.

31.4 Application for membership shall be made verbally or in writing to the Branch Grassroot Women League Executive Committee or the nearest Party office.

31.5 The organization, functions, rules and regulations of the Grassroot Women League shall be formulated and coordinated by the National Executive Committee.

Article 32: The Grassroot Youth League

32.1 There shall be a Youth League known as the Grassroot Youth League. Membership to the League shall be open to all Party Members aged between eighteen and thirty-five years. The Grassroot Youth League shall be an integral part of the Party and shall be subject to the general direction of the National Executive Committee and the party's general control and discipline at all levels.

32.2 There shall be a Grassroot Youth League Executive Committees at National, Branch, Sub Branch, Ward and polling station level consisting of the Chairperson, Deputy-Chairperson, Secretary, Deputy Secretary, Treasurer, Deputy Treasurer, Organizing Secretary, Deputy Organizing Secretary and six Committee Members.

32.3 The officials of the Grassroot Youth League Executive Committees at National, Branch, Sub Branch, Ward and polling station level shall be elected simultaneously and in the same manner as the Party Officials. The officials shall hold office for a term of three (3) years, and are eligible for re-election upon expiry of their term, subject to a maximum of two consecutive terms.

32.4 Application for membership shall be made verbally or in writing to the Branch Youth League Executive Committee or to the nearest Party Office.

32.5 The organization, functions, rules and regulations of the Grassroot Youth League shall be formulated and coordinated by the National Executive Committee.

Article 33: Grassroot National Elections Board

33.1 There is hereby established the Grassroot National Elections Board whose mandate is to plan, organize, direct and coordinate all party elections and nominations.

33.2 The National Elections Board chairperson and other members will be appointed by

the National Executive Committee and will comprise of not less than seven and not more than twelve respected and knowledgeable persons of high integrity who do not hold any elective Party position and at least one-third shall be of either gender.

33.3 The National Elections Board shall appoint Election Coordinating Panels at each Branch [County] comprising of six persons of high integrity to supervise the Party elections in the Counties.

33.4 The County Election Coordinating Panel Members shall not hold any elective party position and not more than two-thirds of the members shall be of the same gender.

33.5 The National Elections Board shall make its own rules of procedure for its meetings subject to approval of the National Executive Committee.

33.6 The National Secretariat shall provide secretarial support services to the Board.

33.7 The members of the National Elections Board may serve for a term of five years and are eligible for re-appointment at the expiry of their term, subject to a maximum of two consecutive terms.

33.8 Notwithstanding the foregoing, the National Executive Committee shall have power to invite the body for the time being mandated to conduct elections under the Constitution of Kenya to conduct the Party's internal elections and nominations.

33.9 A The director of elections will liaise between the National Executive Committee and National Elections Board.

Article 34: Branch Executive Committee

34.1 The Party shall establish Branches based on the counties in Kenya or as may be determined by NEC. Diaspora branches shall be established in line with Article 45. A Branch shall be responsible to the National Executive Committee.

34.2 The Branch consists of all and is representative of all those Grassroot units in a County. Each Branch shall be managed by a Branch Executive Committee comprising of the Branch Chairperson, Deputy Chairperson, Secretary, Deputy Secretary, Organizing Secretary, Deputy Organizing Secretary, Treasurer, Deputy Treasurer, Chairperson of Grassroot Women League, Chairperson of Grassroot Youth League; and a representative of special interest groups, a representative of persons with disability and seven Committee Members, all of whom shall be elected at the Branch Delegates Convention.

34.3 There shall be a Branch Executive Officer, appointed by the Branch Executive Committee, who shall be an ex-officio member of the Branch Executive Committee.

34.4 Where a member of the Branch Executive Committee other than a Committee member elects to offer him/herself for election at any Parliamentary or County Assembly election within the Branch, that Member shall resign from office six months before the election at which he/she is an aspirant. He/she shall forward his/her letter of resignation to the National Election Board; provided that this provision shall not apply in the event of a by-election.

Article 35: Duties of the Branch Executive Committee

The duties of the Branch Executive Committee shall be to:

- a) Promote party policies and activities among the people in the Branch in order to realize the Party's objectives, policies and programmes.
- b) Recruit members to the Party.
- c) Articulate views and interests of the Branch members at the National Executive Committee, the National Governing Council and National Delegates Congress.
- d) Ensure discipline and adherence to Party policies and programmes among individual Party members and the Women and Youth Leagues.
- e) Investigate any allegations of misconduct of any member, take interim disciplinary measures including suspension from the Party Office and make recommendations to the National Executive Committee.
- f) Promote political and general civic and voter education amongst the people for the benefit of the Party.
- g) The Branch Executive Committee shall meet at least once every three months.

Article 36: The Sub-Branch Executive Committee

36.1 A Sub-Branch shall be established in every Constituency in Kenya or as shall be determined by the NEC. The Sub-Branch shall, in the interest of efficient organization be subdivided into Wards based on units delimited as Wards under the Constitution of Kenya. The Sub Branch Executive Committee shall function under the general direction of the Branch Executive Committee.

36.2 The Sub-Branch shall be governed by a Sub-Branch Executive Committee which shall consist of: Sub- Branch Chairperson, Deputy Chairperson, Secretary, Deputy

Secretary, Organizing Secretary, Deputy Organizing Secretary, Treasurer, Sub-Branch Deputy Treasurer, Chairperson of Grassroot Women league, Chairperson of Grassroot Youth League, two representatives of special interest/or marginalized groups and persons with disability representative and six Committee Members.

36.3 Duties of the Sub-Branch Executive Committee shall be similar to those of the Branch Executive committee.

36.4 The Chairperson of a Sub-Branch may invite one or more of the Local Opinion Leaders who is an Grassroot Member to attend a Sub-Branch Executive Committee meeting if it is in the best interest of the Party. Such invited leaders shall have the right to speak but not to vote there at.

36.5 The Sub-Branch Executive Committee shall meet at least once in every three months.

Article 37: Ward Executive Committee (WEC)

37.1 The Ward shall be governed by a Ward Executive Committee which shall consist of: Ward Chairperson, Deputy Chairperson, Secretary, Deputy Secretary, Organizing Secretary, Deputy Organizing Secretary, Treasurer, Deputy Treasurer, Chairperson of Grassroot women league, Chairperson of Grassroot Youth League, two representatives of special interest/or marginalized groups and persons with disability representative and six Committee Members.

37.2 The Ward shall be governed by a Ward Executive Committee which shall consist of: Ward Chairperson, Deputy Chairperson, Secretary, Deputy Secretary, Organizing Secretary, Deputy Organizing Secretary, Treasurer, Deputy Treasurer, Secretary for Women Affairs, Secretary for Youth Affairs (Ward Grassroot Youth League Leader), two representatives of special interest/or marginalized groups and persons with disability representative and six Committee Members.

37.3 Duties of the Ward Executive Committee shall be similar to those of the Sub-Branch Executive committee.

37.4 The Chairperson of the Ward Executive Committee may invite one or more of the Local Opinion Leaders who is a Grassroot Member to attend a Ward Executive Committee meeting if it is in the best interest of the Party. Such invited leaders shall have the right to speak but not to vote thereat.

Article 38: Polling Station Committee (PSC)

38.1 Every gazetted Polling station shall have a Polling Station Committee.

38.2 PSC shall consist of: Chairperson, Secretary, Treasurer, Organizing Secretary,

Chairperson of Grassroot Youth League, Chairperson of Grassroot Women League, one representative each for special interest groups and persons with disability, and Twelve (12) committee members.

38.3 All branch, sub-branch and ward officials must be members of the Polling Station Executive Committee (PSEC) to be eligible to hold party positions.

38.4 PSC shall be responsible for popularizing the party, mobilizing voters to register and vote, recruitment of members and any other duties assigned by the Branch.

38.5 PSC will hold such meetings as may be required to propose, adopt and review Committee programmes and policies relevant to the Polling Station.

38.6 A PSC will hold such meetings as may be required to propose, adopt and review Committee programmes and policies relevant to the Polling Station.

Article 39: Duties of Branch, Sub Branch, Ward and Polling

Station Officials

39.1 The duties of the office bearers of the Branch, Sub-Branch, Ward and Polling station Executive Committees shall be as follows:

a) The Chairperson

Shall convene and preside over all Meetings and shall spearhead Party programmes in the respective area of jurisdiction.

b) The Deputy Chairperson

Shall perform such duties as shall be assigned by the Chairperson. The Deputy Chairperson shall assist and assume the office of the Chairperson in the latter's absence.

c) The Secretary

The Secretary shall keep proper records of all proceedings and minutes of the Meetings of the Party Unit. He/she shall issue notices convening all Meetings of the Party Unit under the direction of the Chairperson and shall perform all such duties as may from time to time be assigned by the Committee including handling of correspondence. The Secretary shall be the spokesperson of the Branch.

d) The Deputy Secretary

He/she shall perform such duties as shall be assigned to him/her by the Secretary.

He/she shall assist and assume office of the Secretary in the latter's absence.

e) The Treasurer

The Treasurer shall be in charge of the Party Unit Finances and accounting. He/she shall prepare and submit to the committee the Financial Statements of Accounts.

f) Deputy Treasurer He/she shall perform such duties as shall be assigned to him/her by the Treasurer.

He/she shall assist and assume the office of the Treasurer in the latter's absence.

g) The Organizing Secretary

The Organizing Secretary shall organize and supervise the programmes and work of the Party within the Party Unit, and shall ensure the proper and effective functioning of the Organs of the Party within Unit. He/she shall ensure the proper and effective functioning of the other Organs of the Party within the Unit, including Youth and Women Leagues.

h) The Deputy Organizing Secretary

He/she shall perform such duties as shall be assigned to him by the Organizing

Secretary. He/she shall assist and assume the Office of the Organizing Secretary in the latter's absence.

i) The Branch Executive Officer

He/she shall be the Party's Chief Operating Officer within the Branch. The Branch

Executive Officer shall be the custodian of all the Branch Property, books of accounts, minute books, membership register and all the records of the party at the Branch. He/she shall be responsible to the National Secretariat and shall be required to file branch returns at least once every month.

Article 40: Branch Delegates Convention

40.1 Each Branch shall hold a Branch Delegates Convention at least once in every two years

40.2 The Branch Delegates Convention shall be composed of:

- a) All Branch Executive Committee Members.
- b) All Sub-Branch Executive Committee Members.
- c) All members of branch executive committee of Grassroot Youth League.
- d) All members of branch executive committee of Grassroot Women League.
- e) 5 members of the Ward Executive Committee comprising of Chairperson, Secretary, Treasurer, Chairperson of Grassroot Youth League, and Chairperson of Grassroot Women League.

40.3 Duties of the County Delegates Convention shall be to:

- a) Elect the Branch Executive Committee when required.
- b) Approve Party strategies in the Branch.
- c) Propose to the National Executive Committee Party programmes and policies relevant to the Branch.

Article 41: Sub Branch Delegates Convention

41.1 Each Sub Branch shall hold a Sub Branch Delegates Convention at least once in every year.

41.2 The Sub Branch Delegates Convention shall be composed of:

- a) All Sub Branch Executive Committee Members.
- b) All Ward Executive Committee Members.
- c) All members of sub-branch executive committee of Grassroot Youth League.
- d) All members of sub-branch executive committee of Grassroot Women League.
- e) 5 members of the Polling Station Executive Committee comprising of Chairperson, Secretary, Treasurer, Chairperson of Grassroot Youth League, and Chairperson of Grassroot Women League.

41.3 Duties of the Sub Branch Delegates Convention shall be to:

- a) Elect the Sub-Branch Executive Committee when required.
- b) Approve Party strategies in the Sub Branch.
- c) Propose to the Branch Executive Committee Party programmes and policies

relevant to the Sub Branch

Article 42: Ward Delegates Convention

42.1 Each Ward shall hold a Ward Delegates Convention at least once in every six months

42.2 The Ward Delegates Convention shall be composed of:

- a) All Ward Executive Committee Members.
- b) All members of Ward executive committee of Grassroot Youth League.
- c) All members of Ward executive committee of Grassroot Women League.
- d) All members of polling station executive committee.

Article 43: Procedure for Meetings for all Party Organs

43.1 Notices, venue and Agenda for all Meetings shall be sent out by the Secretary.

Party conventions at branch and lower party organs shall be sanctioned by the national secretary general.

43.2 There shall be two classes of Meetings as follows:

- a) Ordinary Meetings shall be convened by a written notice of twenty-one days.
- b) Special Meetings shall require a notice of fourteen days and shall be requisitioned for a specific purpose only by order in writing to the Secretary General. No other matter shall be discussed other than that stated in the requisition.

43.3 Quorums for all meetings shall be one-third of the membership thereof. Any official who fails to attend three consecutive meetings without good reason shall be liable to suspension.

43.4 At all meetings, the Chairperson or in their absence the Vice-Chairperson shall preside, and in the absence of both, the members shall elect one among themselves to preside.

43.5 Resolutions, unless otherwise stated in the constitution shall be decided by simple majority by secret ballot or any other method of voting acceptable to the delegates. Decision as to what method of voting to employ shall first be put to members to

choose unanimously by consensus.

43.6 In the event of an equality of votes at any voting, there shall be a second voting, after which the Chairperson shall have a deciding vote.

43.7 For purposes of this constitution, conventions are meetings of party committees at all levels called and held for purposes and at intervals stipulated in this constitution at which elections, party policy deliberations are the main agenda and resolutions are made.

43.8 Elections for committee members, apart from filling vacant slots, shall follow a hierarchical order where the PSC is elected by voters registered as Grassroot members at a polling station; the PSCs will elect the WEC; the WECs shall elect SBECs; and SBECs will elect the BEC.

43.9 Elections at a convention shall ensure that Persons with disabilities and special interest groups or marginalized groups are adequately represented.

Article 44: Challenges of Quorum & How to Mitigate Them

If meetings fail to meet the required quorum, the following measures shall be applied:

44.1 Advance Communication – Notices and reminders shall be sent to members well in advance.

44.2 Use of Technology – Virtual or hybrid meetings shall be allowed to improve participation.

44.3 Delegation System – If key members are absent, their roles may be temporarily assigned to alternates.

44.4 Threshold Adjustments – In cases of continued failure to meet quorum, the CEB may authorize decisions by a simple majority of present members.

Article 45: Diaspora Branches

45.1 The National Executive Committee shall approve and register diaspora branches. The Committee may allow more than one diaspora Branch in a Country.

45.2 A diaspora branch shall consist of at least 50 Members, provided that there shall not be more than one branch in any given diaspora city. A branch so formed shall apply to the Party Headquarters for registration and upon approval, be furnished with a Certificate to that effect.

45.3 Other provisions applying to branches in this Constitution shall apply to the duly registered diaspora branches.

45.4 The party shall appoint one diaspora co-ordinator per country to co-ordinate diaspora activities in the given country.

Article 46: Branch Secretariat

46.1 Branches may have a Branch Secretariat headed by a Branch executive officer and employees as shall be determined by the Branch Executive Committee in consultation with National Executive Committee.

46.2 The Branch executive officer shall be appointed by the Branch Executive Committee in consultation with the NEC. He/she shall be responsible for coordination of Party activities, budget and resource and programme management in the Branch.

46.3 The Branch Secretariat may consist of paid employees of the Party with such structures and offices as defined by the Branch executive committee, provided that all employees in the Secretariat must:

- a) Subscribe to the aims and objectives of the Party; and
- b) Be vetted and approved by the Finance and Administration Committee and confirmed by the Branch Executive Committee.

46.4 No member of staff shall be allowed to hold any position in any Party structure. Any member of staff who wishes to contest any election for any political position, within or outside the party shall resign from his office within six months from the date of such meeting where the election will be held.

46.5 The Branch Secretariat shall keep records of all employees including their personal information, terms of employment and any other information pertaining to human resources.

46.6 The policies, procedures and regulations under 26.6 shall be applicable in the branch secretariat.

46.7 The Branch secretariat shall perform the functions of the national secretariat at the branch level.

46.8 Members of Staff appointed to each department by the Branch Executive Committee shall be guided by the Party's Code of Service.

46.9 The Branch Secretariat shall be responsible for implementing decisions and programmes of the Party under guidance and approval of the National Secretariat and the Branch Executive Committee.

46.10 The Branch Secretariat under the direction of the branch executive committee shall supervise the day to day operations of sub-counties, wards, sub-locations and polling stations within the Branch

46.11 The Branch Secretariat shall function directly under the office of the Branch Secretary

Article 47: Standing and Adhoc Committees

47.1 The national executive committee shall constitute standing committees or from time to time constitute adhoc committees to help it in executing its mandate under this constitution.

47.2 The membership of the standing and adhoc committees may include national officials, members of professional caucus, elders, strategists or other members.

47.3 There are hereby established the following Standing Committees of the Grassroot;

a) Strategy and Planning Committee

i. The Committee shall be responsible for advising the Party on strategy, plainning, Party organization and Party policy.

ii. The Committee shall conduct appropriate research and advise the Party on its findingsiii. Membership and composition shall be determined by the NEC and approved by the NGC.

b) Finance, Administration and Resource Mobilization Committee

i. The Committee shall be responsible for developing strategies for and realizing financial resource mobilization and other support to the Party.

ii. Membership and composition shall be determined by the NEC and approved by the NGC.iii. It shall assist NEC to recruit and manage employees working at the national secretariat and other offices.

c) Legal Committee

- i. The Committee shall advise the Party on all legal matters.
- ii. Membership and composition shall be determined by the NEC and approved by the NGC.

d) Disciplinary Committee

- i. The Committee shall handle all matter related to the discipline of Party Members and staff in accordance with the provisions of this Constitution.
- ii. Membership and composition shall be determined by the NEC.

e) Internal Dispute Resolution Committee

- i. The Committee shall handle all matter related to the internal disputes in accordance with the provisions of this Constitution.
- ii. Membership and composition shall be determined by the NEC and approved by the NGC.

f) Ad Hoc and Specialized Committees

Notwithstanding the provisions of this Article, the National Executive Committee shall have powers to establish any other standing or ad hoc specialized Committees which shall have timeframes to discharge mandates and report to the National Executive Committee.

Article 48: Grassroot Professional Caucus

48.1 There is hereby established the Grassroot professional caucus whose mandate is to provide voluntary advisory services to the party.

48.2 The members shall be duly registered party members and shall include eminent personalities.

48.3 Subject to appointment by the national executive committee, members of the professional caucus may be included in the standing and ad hoc committees from time to time.

48.4 The professional caucus shall be under the direction of the Secretary General.

Article 49: Policies, Rules and Regulations

49.1 The party shall formulate policies including but not limited to election manifestos, strategic plans, blueprint, sectoral policies in line with its political ideology, vision, mission and core values.

49.2 The standing committees in consultation with relevant policy secretaries shall help the party to generate policy issues and documents for consideration by the national executive committee and subsequently by the national governing council and national delegates convention.

49.3 The national delegates convention shall be the main policy formulation and implementation organ.

49.4 The secretariat shall provide access to approved policy documents for review by members and the public.

49.5 The national executive committee shall have the power to adopt policies, rules and regulations for the better carrying out of the activities of the party.

49.6 All such policies, rules and regulations shall not be inconsistent with the constitutional norms of the party.

49.7 All approved policy documents shall be published on the Party website and made available at the Party Head Office and County Offices within thirty (30) days of approval.

49.8 Policy documents shall be reviewed and updated annually or as may be necessary to reflect changes in Party strategy, national laws, or circumstances.

49.9 The Party manifesto shall be updated at least once every five (5) years or before every general election, whichever comes first.

49.10 Annual strategic plans and work plans shall be prepared and approved before the commencement of each financial year.

49.11 The National Executive Committee shall submit an annual report on the implementation of Party policies to the National Delegates Congress and the Registrar of Political Parties.

49.12 A notice of the availability of updated policy documents shall be published in at least one newspaper of national circulation and on the Party website.

Article 50: Disciplinary Measures

50.1 All members, without exception, must abide by the Constitution of the party, the Rules, the Standing Orders and Codes of Conduct as adopted or amended from time to time.

50.2 Disciplinary proceedings against a member shall be confined to violations of the existing law on political parties, party Constitution, Rules, Standing Orders, Codes of Conduct, or the commission of offences as set out in rule 50.3, and shall not:

- a) Be used as a means of stifling debate or denying members their basic development rights;
- b) Be instituted as a means of solving private problems or as a means of interfering in the private lives of members where the norms of the organization are not directly affected, unless such conduct itself constitutes a violation or an offence affecting the organization.

50.3 Serious offences shall be committed by any member who:

50.3.1 Prejudices the integrity or repute of the party, its members, employees or its operational capacity by:

- a) Impeding the activities of the party;
- b) Creating division within its ranks or membership;
- c) Doing any other act which undermines its effectiveness as an organization.
- d) Acting on behalf of or in collaboration with:
 - i. Counter-revolutionary forces;
 - ii. A political organization or party other than an organization or party in alliance with the Grassroot in a manner contrary to the aims, policies and objectives of the Grassroot;
 - iii. Intelligence or the security services of other countries;
 - iv. Any person or group who seriously interferes with the work of the organization or prevents it from fulfilling its mission and objectives.

50.3.2 The following shall also be regarded as serious offences, without prejudice to the generality of this provision and the right of the NEC to add to this category of

offences:

- a) Conviction in a court of law and sentenced to a term of imprisonment without the option of a fine, for any serious non-political offence;
- b) Misappropriation of the funds of the party or destruction of its properties;
- c) Behaving corruptly in seeking or accepting any bribe for performing or for not performing any task;
- d) Engaging in sexual or physical abuse of women or children or abuse of office to obtain sexual or any other undue advantage from members or others;
- e) Abuse of elected or employed office in the party or in the State to obtain any direct or indirect undue advantage or enrichment;
- f) Fighting or behaving in a grossly disorderly or unruly way;
- g) Deliberately disrupting meetings and interfering with the orderly functioning of the party.
- h) Violations of the existing law on political parties.

50.3.3 If, in the opinion of the NEC or the relevant body exercising its right to invoke disciplinary proceedings under this Constitution, a member is guilty of the following offences, disciplinary proceedings may follow:

- a) Behaviour which brings the party into disrepute or which manifests a flagrant violation of the moral integrity expected of members or conduct unbecoming that of a member;
- b) Sowing racism, sexism, tribal chauvinism, religious and political intolerance, regionalism or any form of discrimination;
- c) Behaving in such a way as to provoke serious divisions or a break-down of unity in the organization;
- d) Undermining the respect for or impeding the functioning of the structures of the organization;
- e) Participating in organized factional activity that goes beyond the recognized norms of free debate inside the organization and threatens its unity.

50.4 Establishment of Disciplinary Committee

There is established the National Disciplinary Committee and devolved disciplinary committees at the County (branch) and Sub-County (sub-branches).

50.4.1 Composition of National Disciplinary Committee

- a. The National Disciplinary Committee shall be composed of seven (7) impartial members;
- b. The National Disciplinary Committee shall be appointed by the NEC.
- c. The Chairperson of the National Disciplinary Committee shall be appointed by the NEC.
- d. The Chairperson of the National Disciplinary Committee shall be a person qualified to be a judge of the High Court of Kenya and a person of integrity and high standing in society and in compliance with Chapter six of the Constitution of Kenya.
- e. The members of the National Disciplinary Committee shall appoint from among themselves the Deputy Chairperson who shall be opposite gender of the Chairperson.
- f. The members of the National Disciplinary Committee shall be appointed by the NEC from among persons who are: -
 - i. Members of the party;
 - ii. Have proven relevant experience in any of the following fields:
 - (a) Electoral matters;
 - (b) Management;
 - (c) Finance;
 - (d) Governance;
 - (e) Public administration;
 - (f) Law;
 - iii. Meets the requirements of Chapter six of the Constitution of Kenya; and
 - iv. Consist of women, youth and Persons with disabilities.
- g. Members of the National Disciplinary Committee shall serve for a term of three (3) years, renewable once.

- h. No member of the National Disciplinary Committee shall hold any elective Party position at the National level or be a candidate for any elective office during their tenure on the Committee.

50.4.2 Composition of branch Disciplinary Committees

- a. There shall be branch Disciplinary Committees both at the County and Sub-County level.
- b. The branch Disciplinary Committees shall be composed of seven (7) impartial members;
- c. The branch Disciplinary Committees shall be appointed by the by the Branch Executive Committees at the County level and Ward Executive Committees at the Sub-County level.
- d. The Chairperson and Deputy Chairpersons of the Branch Disciplinary Committees shall be appointed by the members from among themselves and shall be opposite gender.
- e. The Chairpersons of the Branch Disciplinary Committees shall be persons with knowledge of law or dispute resolution.
- f. The members of the Branch Disciplinary Committees shall be appointed from among persons who are: -
 - i. Members of the party;
 - ii. Have proven relevant experience in any of the following fields:
 - (a) Electoral matters;
 - (b) Management;
 - (c) Finance;
 - (d) Governance;
 - (e) Public administration;
 - (f) Law;
 - iii. Meets the requirements of Chapter six of the Constitution of Kenya; and
 - iv. Consist of women, youth and Persons with disabilities.
- g. Members of the Branch Disciplinary Committees shall serve for a term of three (3) years, renewable once.

- h. No member of the Branch Disciplinary Committees shall hold any elective Party position at the County or Sub-County level or be a candidate for any elective office during their tenure on the Committee.

50.4.3 Quorum for the Disciplinary Committees

- a. The quorum for any sitting of the all the Disciplinary Committee shall be two-thirds (2/3) of its members.
- b. No disciplinary hearing or determination shall be valid unless the required quorum is present throughout the proceedings.

50.5 The National Disciplinary Committee as established under this Constitution shall have the power to receive, hear and determine all cases of discipline concerning Party members. Any Party member may, by a written and signed complaint, refer to the Committee an issue of discipline.

50.6 Disciplinary proceedings shall normally be conducted at the party level where the alleged violation or offence took place, namely the branch, county or national, and may be heard by the relevant structure. The NEC may direct that the disciplinary proceedings should be heard at a higher level from where the alleged violation or offence took place.

50.7 Any person faced with disciplinary proceedings shall receive a 14 days written notice of any hearing and of the basic allegations and charges against him or her and be afforded a reasonable opportunity to make his or her defence and shall have a right to legal representation.

50.8 Disciplinary Committee shall afford a fair hearing to such member complained against with reasonable opportunity to defend him/herself against the charges or allegations made against him/her in accordance with the Rules of Natural Justice.

50.9 Any person found guilty in a disciplinary proceeding, or the complainant has the right, within a reasonable period, to appeal against the conviction or sentence, to the next higher body of the party. The NEC may direct that any appeal should be heard by a body higher than the one to which the appeal has been made. Appeal shall be

heard and determined within (thirty) 30 days.

50.10 Penalties for proven violations of the Constitution, principles, norms and decisions of the party shall include but not limited to reprimand, censure, sanction, payment of compensation and/or the performance of useful tasks, temporary suspension and expulsion.

50.11 A Decision to expel shall be ratified by the National Governing Council. Vacancies thus or otherwise created shall be filled in acting capacity pending election.

50.12 The National Disciplinary Committee or the NEC having regard to the nature and seriousness of an alleged violation or offence by a member, may summarily suspend the membership of any member pending the preparation of a charge against the member and the finalisation of disciplinary proceedings against the member. The member shall be informed of such suspension. The temporary suspension shall lapse if no disciplinary proceedings are instituted against the member within 30 days of the date of the temporary suspension. Such disciplinary proceedings shall be attended to as quickly as possible and completed within a reasonable period.

50.11 All disciplinary proceedings shall be heard and concluded within 90 days.

50.12 Decisions relating to disciplinary proceedings shall be publicly announced.

50.13 The decisions of the national disciplinary committee shall be final except that the NEC may, in its discretion, review a decision. Such a review shall be regulated by standing orders adopted by the NEC.

50.14 The national disciplinary committee shall hear and determine violations or offences on appeal from appropriate organs of the party.

50.15 The NEC may refer such violations and offences directly to national disciplinary committee.

50.16 In exceptional situations arising out of serious breaches of the constitution, rules or code of conduct, the national disciplinary committee itself may exercise

jurisdiction to investigate and determine a complainant.

50.17 The NEC may authorize other structures of the party to institute disciplinary proceedings and to set up appropriate structures to apply the provisions of this Rule.

Article 51: Party Code of Conduct

51.1 Any member or official of any organ of the Party must adhere to the Party Code of Conduct.

- a) The Party Code of Conduct prohibits party Members or Officials from:
- b) Getting involved in violence as a means of promoting their individual or party position on any political matter.
- c) Tampering with Party records, documents or accounts.
- d) Campaigning for or canvassing for votes for a person vying for election in opposition to a candidate of the Grassroot .
- e) Joining or supporting a political organization or party other than the Grassroot or a party in coalition or alliance with the Grassroot.
- f) Prejudicing the integrity or repute of the Party, its personnel or its operational capacity by impeding the activities of the Party or creating division within its ranks or membership.
- g) Failing to pay their subscriptions.
- h) Misappropriating the funds of the Party or destroying its properties.
- i) Abusing elected or employed officers of the Party or in Government to obtain any direct or indirect undue advantage or enrichment.
- j) Breaching the peace through disorderly behavior.
- k) Deliberately disrupting meetings or otherwise interfering with the orderly functioning of the Party; and
- l) Doing or failing to do any other thing that undermine the aims or objectives of the Grassroot or otherwise contravenes the Party's rules or regulations made under this

Constitution.

Article 52: Funds and Financial Structures and Systems

52.1 The National Executive Committee shall establish rules governing the collection, management and expenditure of funds. All withdrawals shall be against expenditures in the approved budgets or by resolutions of the National Executive Committee.

52.2 Subject to any written law governing funding of Political Parties, the sources of funds for the Party shall include the following:

- a) Membership Fees.
- b) Funding by the Exchequer.
- c) Fundraising and Contributions.
- d) Voluntary Contributions.
- e) Donations, legacies, contracts, bequests, and grants from any source permitted by Law.
- f) Proceeds of any investment, project or undertaking in which the Party has an interest.
- g) Net income from Publications and Consultancies.
- h) Nomination fees.
- i) Contributions from Party Members of Parliament and County Assemblies.

52.3 The Party shall operate Account(s) with local Bank(s) according to modalities laid down by the National Executive Committee.

52.4 The signatories to the Bank Account(s) shall be the National chairperson, Secretary General and National Treasurer or persons acting in those positions as approved by a resolution of the National Executive Committee.

52.3 Party funds shall be used for lawful purposes in line with Section 26, 27 and 28 of the Political Parties Act, Cap 7D, party policies and rules and shall not be distributed among members.

Article 53: Accounts, Audits and Inspection of Accounts

53.1 The Treasurer shall ensure that the Party Secretariat shall at all times keep

proper books and records of Accounts of the Party's income, expenditure, assets and liabilities

53.2 The National Delegates Convention (or the National Governing Council) shall appoint or reappoint a qualified and registered Auditor to audit the books of the Party and submit to the Party Treasurer a report within two months after the end every financial year of the Government of Kenya. The Auditor shall not be an office bearer or a Member of any Committee of the Party.

53.3 The National Treasurer shall produce and submit audited accounts made up-to-date, which shall not be less than four weeks and not more than two months before National Delegates Convention or the National Governing Council scheduled to consider the Accounts.

53.4 The Treasurer shall within three months after the end of each financial year of the Government, submit to the Auditor General the Accounts of the Party for audit as required by Law

53.5 All Party accounts, records and documents shall be open to inspection by the Party's Auditor, members and the Auditor General at any time.

53.6 The Party Auditor shall be paid such honorarium for his duties as shall be approved by the National Delegates Congress.

Article 54: Inspection by Members

54.1 The Register of Members of the Party, party records and accounts shall be available for inspection at the registered Head Office of the Party and in every Branch office.

54.2 Any Officer or Member of the Party and members of the public shall be granted access to the information upon giving a seven days' written notice.

Article 55: Party Signatories

For avoidance of doubt, and notwithstanding any other rules created by any organ of the party, the following rules shall apply in relation to signatories of all Grassroot documents:

- i. The Secretary General shall be the Official signatory of any correspondences with the Registrar of political parties including signing off any letters to the Registrar of the membership register and party reports
- ii. The Secretary General, the Chairperson and the party Treasurer shall be signatories to bank accounts. The NEC may for whatever reason appoint

additional persons to be signatories. However, the Secretary General shall be a mandatory signatory.

- iii. The Treasurer, Chairperson and Secretary General shall sign the annual audited books of accounts and financial reports.
- iv. The Secretary General and National Chairperson shall be mandatory signatories of nomination certificates and party lists submitted to the IEBC.
- v. The National Chairperson and Secretary General shall be mandatory signatories of any merger or coalition document.

Article 56: National Values and Principles of Governance

56.1 The party shall make or implement policy decisions in line with Article 10 of Constitution of Kenya by:

- a) Ensuring appointments and elections to party organs or committees adhere to the principles of the Constitution including; representation of ethnic, minorities and marginalized groups to the extent it does not have more than two-thirds of the members of the same gender.
- b) Promoting and enhancing adherence to the principle of the rule of law premised upon the respect for, and the supremacy of, the Constitution and constitutional order in the political arrangements.
- c) Promoting development culture and practice by holding of regular, free and fair elections in line with this constitution.
- d) Prohibiting, rejecting and condemning unconstitutional change of government in the country as a serious threat to stability, peace, security and development;
- e) Striving to achieve the one third gender rule.
- f) Condemning and rejecting all acts of corruption, related offenses and impunity;
- g) Eliminating all forms of discrimination, especially those based on political opinion, gender, ethnic, religious and racial grounds as well as any other form of intolerance.
- h) Respecting ethnic, cultural and religious diversity.
- i) Ensuring maximum participation of party members in decision making processes; and

- j) Ensuring all human rights are respected in accordance with the United Nation Human Rights protocol and written laws in Kenya.

Article 57: Board of Trustees

- 57.1 There shall be established a trust deed where all land, buildings and all immovable property, investment, bonds and other securities that may be acquired by the party shall be vested.
- 57.2 There shall be nine (9) trustees inclusive of the Secretary General to be appointed by the National Executive Committee and ratified by National Governing Council.
- 57.3 The trustees shall be appointed for five years and shall be eligible for reappointment.
- 57.4 The trustees shall pay all income from the properties invested in the trustees to the National Treasurer.
- 57.5 Any expenditure incurred by the trustees shall be authorized by the National Executive Committee. The board of trustees shall meet at least once each year and in the absence of the chairperson shall elect one of them to preside over their meetings.
- 57.6 The quorum in any of their meetings shall be five of the members of the board.
- 57.7 To be appointed a Trustee, a person must:
- i. Be a fully paid-up Life Member of the Party;
 - ii. Meet the requirements of Chapter Six of the Constitution of Kenya (Leadership and Integrity);
 - iii. Possess knowledge in law, finance, or estate management.

Article 58: Liability of Party Officials

No office bearer shall be held personally liable for any reasonable act or omission in good faith in the performance of his or her duties as an official.

Article 59: Contractual Liability

- 59.1 No contractual instrument shall bind the Party or create legal relationship with

the Party unless the person executing it has written authorization from the National Executive Committee.

Article 60: Party Seal

60.1 The Party shall have a seal which shall be kept in the custody of the Secretary-General.

60.2 Other than documents which by law must be sealed, the National Executive Committee may, by a resolution in writing, determine what class of contracts or documents must be sealed.

60.3 The Party Seal shall be authenticated by appending to the document under seal the signature of the National Chairperson and the Secretary General or, in their absence, any other member of the National Executive Committee specifically mandated to do so by the National Executive Committee by a resolution in writing.

Article 61: Press and Publications

61.1 The Party may own and/or operate a Printing Press, Radio and/or Television Station or hold an interest or shares in any media house.

61.2 The Party may publish its own Literature, Newspaper, Periodical Magazine, Pamphlets, and Books among others.

Article 62: Internal Dispute Resolution Mechanism

62.1 There shall be an Internal Dispute Resolution Committee consisting of not less than 5 persons and not more than 9 persons appointed by the National Executive Committee and ratified by the National Governing Council.

62.2 The Internal Dispute Resolution Committee shall deal with disputes or complains arising from:

- a) between members of the Grassroot political party;
- b) between members and their political party;
- c) as a result of election nominations;
- d) in the election or appointment into party offices;
- e) arising from party lists;
- f) from the management and administration of a party's funds and finances and other party assets;

- g) as a result of the management and administration of a party's non-financial assets;
- h) regarding the management of party affairs;
- i) relating to a political party's constitution, code of conduct or policy document; or
- j) Any other matter incidental thereto.

62.3 Disciplinary matters shall not be handled by the internal dispute resolution committee. Such matters will be handled in line with Article 50.

62.4 The Chairman of the Internal Dispute Resolution Committee shall be appointed by the National Executive Committee.

62.5 A person shall qualify to be a chairperson or a member of the internal dispute resolution committee if the person:

- a) is of good moral character;
- b) meets the requirements of Chapter Six of the Constitution; and
- c) meet the criteria laid down in the party Constitution, rules, any relevant policy documents.

62.6 A person shall not be qualified to be a chairperson or a member of the internal dispute Resolution committee if the person:

- a) Is a member of a governing body of the political party;
- b) Is a member of the appointing organ;
- c) has been convicted of a criminal offence and sentenced to a term of imprisonment; or
- d) has not met the requirements of Chapter Six of the Constitution.

62.7 The chairperson and other members shall be appointed for a term of three years renewable for one further term of three years.

62.8 The Internal dispute Resolution Committee shall appoint, from amongst its members, a suitably qualified person to be the secretary.

62.9 The members of the internal dispute resolution organ shall, in the performance of the functions and duties of office adhere to a code of ethics which include;

- a) Not participate in bribery or corrupt practices;

- b) Not breach of confidentiality;
- c) uphold principles of natural justice; and
- d) Not to abuse their position.

62.10 The headquarters of the Internal Dispute Resolution Committee shall be the party headquarters.

62.11 The dispute resolution process will be guided by principles of objectivity, fairness and justice, giving consideration to, among other things, the rights and obligations of the parties and the circumstances surrounding the dispute, including any previous relationships and practices between the parties.

62.12 A person who is an eligible and fully paid up member of a political party or a member of a party organ or party official may refer a dispute under rule 62.2 to the internal dispute resolution committee for determination.

62.13 A party may commence a dispute resolution under these rules, by submitting a written request to the Secretary to the internal dispute resolution committee.

62.14 The Secretary to the internal dispute resolution committee shall upon receipt of a written request, within fourteen (14) days, write to the respondent informing him or her of the written request and requesting his or her response concerning the matter in dispute to;

- a) Any or all of the claims.
- b) A statement of the nature and circumstances of his rebuttal.

62.15 Where the secretary, upon receipt of the response, is satisfied that -

- a) that the dispute falls within rule 62.2; or
- b) that the parties will benefit from dispute resolution;

the secretary shall within seven (7) days, refer the dispute to the internal Dispute Resolution Organ for determination.

62.16 Internal Dispute Resolution organ shall summon the respective parties within reasonable time but not later than fourteen (14) days after the statement and response has been filed.

62.17 The internal dispute resolution committee shall hear and determine the dispute within ninety (90) days of the dispute being lodged.

- a) The quorum shall be a simple majority of the membership.

b) Decisions shall be made by majority of the quorum.

62.18 The ruling made by the internal dispute resolution committee shall be final and binding on the parties and persons claiming under them respectively.

62.19 The internal dispute resolution committee shall make its own rules of procedure for its meetings subject to approval of the National Executive Committee.

62.20 Any dispute that shall not be resolved by the organs of the Party shall be adjudicated through arbitration.

The aggrieved party (ie) shall agree on one arbitrator or otherwise invoke the Arbitration Act of Kenya. The recommendations of the arbitrator shall be communicated to the National Executive Committee in writing. The National Executive Committee will make its decision and communicate in writing to the National Governing Council for ratification.

62.21 Where a party is not satisfied by the decision, he/she may appeal to the Political Parties Disputes Tribunal (PPDT).

Article 63: Amendment of Constitution, Change of Name, Rules and Party symbol and Colours

63.1 No changes may be made to the name of the Party Symbol, colours, slogan, rules or to this Constitution except with the approval of the party's National Executive Committee and supported by at least two thirds ($\frac{2}{3}$) majority of the members in attendance of the meeting approving any changes;

63.2 The Secretary General shall give notice to party members of the intended amendment and provide a 21-day period for receiving any views from the party members.

63.3 The Secretary General shall compile the views of the party members and present the same to the National Executive Committee during the meeting making the resolution to amend any part of this Constitution.

63.4 Upon deliberations by the National Executive Committee, a vote shall be taken for amendment of this Constitution.

63.5 The Chairman shall confirm that at least two-thirds of members in attendance have resolved to change the party constitution, name, symbol, slogan or colours.

63.6 Upon confirmation, the resolution shall be sent to the Registrar for processing.

Article 64: Dissolution

64.1 The Party may be dissolved by a resolution passed by a two-thirds majority at a Special National Delegates Convention called expressly for the purpose of dissolution.

In such dissolution, all properties and funds of the Party less liability shall be distributed in a manner as shall be determined by the Special National Delegates Convention at which the resolution in favour of the dissolution is passed. Such assets shall be granted to one or more organizations in Kenya whose objectives conform to those of the Party. The quorum for any meeting at which the dissolution of the Party is proposed shall be two-thirds of the delegates eligible to attend an Ordinary Session of the National Delegates Convention.

64.2 A resolution to dissolve the Party shall be supported by at least two-thirds of the delegates eligible to attend and vote.

64.3 Voting shall be by Secret Ballot only.

SCHEDULE I - Party Symbol



SCHEDULE 2: Postal and Physical Address and Website

Postal Address

Grassroots Development Party
P.O. Box 3495-00200
Nairobi, Kenya

Physical address

Reli Coop House,
3rd Floor, Mfangano Street
Nairobi, Kenya

Website

www.ndep.or.ke

Email

Ndep.party2022@gmail.com